

**Vagabond Players
General Meeting
September 19, 2022**

Meeting: Called to order 7:27PM

Executive present and position:

Warren Johnson - President

Bev Pride – Secretary

George Edwards – Director/Front House Manager

Craig Premack – Director/Tech Manager

Denise Johnson – Director/Props Coordinator

Al Zylstra – Director/Residence Stage Manager

Deb Tom – Treasurer

Regrets:

Val Lawlor – Past President, Ray Boulay – Vice President, Ted Draybk – Director/Resident Production Manager

Meeting come to order:

Members present – 25

Recorded by:

Bev Pride – secretary

Minutes of General Meeting/Annual General Meeting

Motion to waive reading of minutes Suzanne Biehl

Seconded - Al Zylstra

Carried

Reports:

1. President's Report/Boxoffice and Welcome to members (Warren)

Welcome to new members and those returning members.

Ticket sales going well.

Talkback with the playwright and director is especially popular night.

2. Treasurer's Report (Deb)

Main Checking Acct: \$29982.79

Gaming: \$1812.40

Savings Acct: 28,755.16'

Term Deposits: \$205,786.33

Total: \$264,524.28

3. Correspondence (Bev) - Val and Bev worked on condensing the number of email addresses to

inquiries@vagabondplayers.ca

And reservations@vagabondplayers.ca.

Plus the phone # - messages for box office – Warren answering; others - Bev

Renting building – Things to consider – when is the event time and dates cannot conflict with VP productions; who is putting it on; how long is the event; what is the purpose – entertainment i.e.; tickets or free event; do they have insurance; is there alcohol sales; SIR needed; VPs tech and building rep paid;

1 no return information when requested

2 conflicted with dates of Apr 2023 show

3 vague usage lack of details no return information when requested

4. Production Report - Sherlock's Veiled Secret

Publicity ongoing with various news outlets; pre costume pics taken,

Ad ran in Thursday Sept 15 NW Record

Rehearsals going well, voice over recording completed on the 15th at Roger Monk's Vancouver recording studio

Covid positive actor – PHO being followed

Program being created on line with QR code access in lobby plus pages of the program will be printed and displayed in the lobby.

5. CoProduction Report – Confessions of a Grocery Clerk

Final round of auditions done, rehearsals will start in Langley; move into theatre after close of SVS

Potential sponsorship of this production being discussed.

Budget will be discussed.

6. Upcoming season;

Rumors by Neil Simon; directed by Kayt Roth;
 Laughter on the 23rd Floor' by Neil Simon; directed by Miles Lakulvich
 Marvelous Wonderettes by Roger Bean, directed by Wayne Nolan Bev will produce; Al will SM
 Ray will be working on the posters for upcoming shows needed
 Producers for Rumors and Laughter shows needed
Action: Bev will put request on FB and Website after SVS finishes.
Action: Deb Tom – will produce Laughter on the 23rd Floor

7. Netflix to return Sept 22 for second time to film series in the theatre (Warren/George/Craig/Ray)

Update decorating will be minimal in the auditorium.
 Netflix is open to painting the set according to VP design.
 Covering the cost and doing the work.
 VP members primed in anticipation of Netflix painting.

8. Membership: Val reports – 39 members; 5 Lifetime members
 Members attending the GM renewed or joined before the start of the meeting.

9. Shop – Materials purchased for upcoming sets.

10.Tech report –

Cream source LED recommended –4 lights at \$2000 each
 Craig, Miles and Ray discussed lights, highly recommended to upgrade our lights, very light power needed to run them.
 Craig gave a demo on the various lighting can be achieved.

Motion : Al moves VP invests in 4 cream source micro essential kits.

Seconded: Deb

Carried

10.FOH (George)

Supplies – Alexandra Wilson has volunteered to purchase concession supplies.
 Liquor licence needed for all show –
Action: Alexandra needs to purchase licence and liquor

COVID protocol – there is no PHO mandate in place that masks have to be worn. VP will provide N95 masks for FOH and disposable for any patrons wishing to wear a mask.

Purchasing the Square payment system for Coffee bar under \$1000, no monthly fees. It can also be set up for 50/50 split purchasing and walk in ticket sales. Cash, credit or debit can be used; swiped or tap; it keeps a concise tab of all transactions.

12. Social media – coordinating.

- new Instagram Acct - Vagabondplayers_newwest

Doug Joel and Bev Pride and Val Lawlor continue as administrators for the FB accts and website pages.

Reader boarder display on McBride Ave is no longer operating, City cites cost of repairs and outdated tech makes it not a viable expense

OLD BUSINESS

1. Emergency equipment and trained personal

Defibulator- AED Red Cross supports Bernie Legge Theatre have one \$2248.00 small unit



SJA Quote - Denise
Johnson (1).pdf

Motion: Moved by Denise \$2649.91 for the AED for adult and child

Seconded by Julie

Discussion – no training necessary; user friendly; pictures and narrative right on the device.

Carried.

Action: Denise will purchase complete unit before start of SVS.

NEW Business:

1. Play reading moving forward 2023/24 season:

Action: Bev will put out call for committee head and post job description. Also ask for anyone interested in directing a show to submit to inquiries@vagabondplayers.

2. July downtime

How do we want to use the theatre

- summer camps for youth
- Fringe type festival
- Other arts festival

Action: Bev will ask for anyone interested in putting on activity in July.

3. Announcement – preshow announcement needs to be updated to meet with the City of NW’s recommendation of land acknowledgement.

Action: Executive board will review and make decision before start of SVS.

Next Executive Meeting: Oct 17

Next General Meeting: Oct 24

Meeting adjourned at 8:27

Motion AI

Seconded Walter

All minutes can be seen on the Vagabond Players website; vagabondplayers.ca; link is *members* and password is: bernielegge