

Vagabond Players Executive Meeting

March 30. 2026

Meeting Called to order by Dwayne Campbell at 7:08.

Correspondence: Isabel Mendenhall- Hyack Parade tabled until general meeting for feedback. A thank you from Bevies & Bites. They had over 250 guests and raised over 18,000 for their charities, which we donated two sets of tickets towards.

Treasurer: Deb Tom – Sage accounting software is up for renewal and has gone up in price. Bought a new printer/scanner. Supersave disposal has gone up 75% since our original contract which automatically renews each year. We will get rid of the small bin and get a new contract which will be reviewed annually. Dealing with the City of New West. We are applying for a business license. Rejected our first application for the license as we listed the Burnaby post office address. They want us to use the theatre address. Talked to our contact for our rezoning. Going to go online and file the application again and it will probably be rejected. Our personal history and drawings are over a year old, and they are not supposed to be over six months, so we may have to go through all of the stat-decks again. Had to do a letter of intent, and answer why this is the first time we are applying. We are applying for this license with the recommendation of Garth Fraser from BC liquor board. It costs us 5,400.00 a year right now, and the licensed cost will be just over 2,000. for the first year and 700.00 every year after. It is a painful process, but worth it in the long run, so it is beneficial to go through the process. We are zoned as a single-family residency as is the whole park. GST return has been filed, Charity tax filed, Gaming and Special Events permits have been taken care of. We have not had another renovation meeting, so no decisions have been made as to whether we actually need permits at this point for moving the sink in the lobby. No plumbing would be changed. We will discuss it more at our next renovation meeting.

Production: Dwayne Campbell – Things going well. Full run on Thursday.

Membership: Val Lawlor- 98

Publicity: Val Lawlor – posters are out and an email blast went out this week. We will be announcing our new show times. We are doing an email blast with Royal City Musical. The new newspaper in town wants to do a write up on our show. Will let Samantha handle.

House Manager: Cindy Dean – Volunteer sheet went out and we are 80% filled. New volunteers must go through Cindy before they take on FOH jobs to make sure they know what they are doing.

Box Office: Cindy Dean - 500 tickets have been sold so far.

Technical Report: Scott MacDonald- New equipment has been ordered for the Clearcom Communication System. June 15- 22 will be the start and hopefully end dates for stage replacement. Great Northern Way Scene Shop will need \$5,000.00 in advance to buy materials. We will share the dates with Virgin River.

Stage Manager: Al Zylstra – Frederick is our new stage manager for the upcoming production, and Al as Resident SM will be checking in with him and attending some rehearsals to ensure he is comfortable and prepared for the job.

Playreading: Deb Tom - We are done. We will put forward our recommendations of *Murdered to Death, Murder Inn, and Clue* at our membership meeting on April 20th for approval. If we decide on *Clue*, Deb will apply for the rights the next day. The concern is that we don't know if they will take the rights away like they did earlier this year. If we were to do the one acts, we'd be paying double for rights First choice for spring and festival entry is *Timepiece*, directed by Dale Kelly and second choice is *Someday* directed by Samantha Hussey. We will present our choices to membership at the April 20th meeting. **Motion** by Deb Tom and seconded by Cindy Dean to accept Lauren Trozduk, Capricorn Productions co-pro *Persephone* for the summer of 2027. **Passed.**

Old Business: We have decided against cup holders on the seats. Discussion ensued on house managers staying after so the cast can socialize at the theatre after the show.

Motion by Val Lawlor and seconded by Cindy Dean to raise the honorarium to \$750.00 each for the Director and Stage Manager. **Passed.**

Motion by Val Lawlor and seconded by Deb Tom to adjourn at 8:34.

Next General Meeting April 20, 2026 7:00pm