

Vagabond Players
Executive Meeting Minutes
6:00 PM August 26, 2019

Meeting called to order @ 5:55 pm

Number Present: Valerie, Isabel, Liz, Richard, Warren

Regrets:

- 1) Panto - officially confirmed it will not be submitted and we need to find a replacement show.
 - a. Brainstormed options: FVGSS possibly (would they do 2 weeks). Find another panto and director - can we find all the resources if director doesn't bring them, Find another play and director - put call out - who would read submissions and make decision? Cancel and be dark - refunds, reputation, Doesn't have to be a panto. Rapunzel wasn't. Do a twisted Christmas play, Nobody loves a dragon, melodrama, season ticket holders think they are getting a pants-may have to offer a refund, Elwood Marionettes, Improv group - Matthew Simmons improvised Vinyl Café
 - b. Decision to put TBA on marketing material temporarily and to post on FB for interest, Warren to contact J Hamburger from Theatre in the Raw. Replies to Val who will forward to Board
- 2) Board Vacancies - Secretary, 3 DAL - will put out info in newsletter but do we know of anyone who may be interested to contact?
- 3) Box Office Manager -appointed Cheryl Agoston as DAL to handle Box Office. Position time sensitive as a lot to learn and transition period longer than some jobs MOTION by Valerie To appoint Cheryl Agoston as DAL taking on Box Office. Seconded by Isabel. MOTION CARRIED
- 4) House Manager allocation of tasks -
 - a. Warren will be Resident HM but coffee bar and FOH scheduling to be done by Sandy. Discussion of decisions to appoint others for some tasks and locking of Coffee Bar cabinets.
 - b. Question about refreshments and snacks for builders. Agreed that this is part of hospitality budget which is handled by producer and Warren will deal with.
 - c. Warren will arrange normal cleaning before and middle of each show but would like to arrange a deep clean of theatre, get members involved again for this.
 - d. Discussion of other things need doing which s/b done by City but not. Pressure washing
 - e. Question about new No Parking signs.
 - f. Warren to put in some brighter LED light bulbs in lobby fixtures
 - g. Craig to buy water bottle to see if cooler works
- 5) CTC - 2019-2020 selection, ad in program, last show too late to put in for season
- 6) Keys - may have to rekey after this show if no accounting or return of them of keys
- 7) Communication to membership & GM - will be sending newsletter out within next week or two
- 8) Anything else?
 - a. Look into signage on back of building for all those that come over bridge and walk by
 - b. Need to find more volunteers to fill gaps. Tech especially.
 - c. Vags will pay for Serving It Right for volunteers on CB
 - d. Vags will participate in Festival of Volunteers at Royal Centre

Adjourn @ 7:10 pm