

Vagabond Players Society
General Meeting
September 23, 2024

Call to order:

7:00 PM by Dwayne Campbell

Minutes Recorded by: Peter Ker, amended by Valerie Lawlor

Reading of Minutes of Last Meeting:

MOTION to waive reading of minutes by AI: Seconded by: Lindsay Discussion: arising from June General Meeting Minutes regarding a comment on The Last Romance in the President's Report. Replacing words from "was really well acted" to: "was really excellent". Motion to amend words.

CARRIED

Correspondence Report (Valerie Lawlor)

- Email from Beauty Shop Dolls (similar to The Dimes asking for consideration to put on a show at our theatre. **Action:** Val replied saying thank you and we will keep in mind.
- Senior Services Society request for donation of 15 tickets to our end of year production as a seniors Xmas treat. **Action:** Val to contact to clarify if 15 individual tickets or a whether it would be a group event and if any limitations such as a matinee.
- Queen's Park Day Program – request of ticket donation as fundraiser raffle prize. **Motion:** to give Queen's Park Day Program 3 Pairs of Tickets to the 3rd and 4th Shows. Moved by Isabel Mendenhall, Seconded by Valerie Lawlor **CARRIED Action:** Val to send vouchers to them for their raffle.

Treasurer's Report (Deb Tom): Summary report and financials attached.

Motion: Accept Treasurer's Report by Isabel Mendenhall, Seconded by Warren Johnson **CARRIED**

Production Report (Dwayne)

- Mauritius (Cindy Dean)
 - Mauritius previews were successfully launched on Thursday the 19th with opening night and gala on Saturday the 21st.
The Vagabond crew did an excellent job in getting everything completed in time for the opening.
- Tick Tick Boom (Valerie Lawlor)
 - Cast and most crew in place.
 - Cast has been rehearsing since August. Things running smoothly and the group are having fun together.
 - Set designed and was a go as of July.
 - Set designer will be giving George drawings this week.
 - Looking for an ASM - main job will be to run the mics in the booth alongside the SM (Holly Krauchi), someone with a good ear that is able to turn the mics on and off when necessary and can hear if there is going to be feedback as it happens. The ASM will need to start attending rehearsals around mid-November to get a feel for the show, attend all tech/dress rehearsals and all performance dates.
 - Scott indicated this is more a tech position than ASM; has a lead and is following up

House Manager Report (Cindy Dean)

- With the exception of Usher on October 4th all volunteer positions have been filled.
- Lindsay has been trained on box office, and Cindy is answering queries from her as they come up.

- Cindy and Pam will stock the coffee bar, organizing and cleaning
- Deb reiterated the necessity to ensure one coffee bar volunteer has Serving It Right and need for FOH training for volunteers, especially on the Square system
- Al suggested having tutorial videos on using the Square system

Publicity Report (Valerie Lawlor)

Discussion on photos was brought up.

- **Season**
 - Season bookmarks printed and available in lobby, promoted during HM intermission announcement. Will get some out to public places where they can be displayed.
 - Come Play with Us volunteer brochure printed and available in lobby to garner interest in volunteering
 - Will be looking into What's Up paid advertising. It's costly but would consider if it was advertising the entire season.
- **Mauritius**
 - FB/online postings continue for the show.
 - Reminder email was sent to our 4,500 patrons a few days prior to opening
- **Tick Tick Boom**
 - Publicity will start end of October with poster distribution and FB announcements
 - Waiting for cast list from producer
 - Show will be listed on various calendars and websites during October

Box Office Report (Lindsay MacIntosh)

- Discussion on Wheelchair seats and Credit Card Payments over the phone was brought up. Val suggested we should not do "hold – payment at the door" but get c/c over the phone.

Stage Managers Report (Al Zylstra)

Current Production - Mauritius

1. Production is now on stage
2. Production has been proceeding well. NO major issues to report.
3. Cast has been working hard to present an entertaining and visually interesting show
4. I will be providing a more in-depth report after show has completed its run.

Upcoming Production - Tick Tick Boom

1. Rehearsals have been proceeding. Bev Pride has been on a medical leave

Spring Production - A Nice Indian Boy

1. Dwayne is meeting with director after the general meeting to begin pre-production process (setting up rehearsal schedule, selecting production team, etc)

Technical Director Report (Scott MacDonald)

- Scott said the speaker demo arrived and was tested. Will be sent back.

Set Construction Report (Warren Johnson)

- Warren is doing an organization of the paint room.
- Warren said the paint was donated by Disney.

Set Decoration Report (Ray Boulay) – No report due to absence

Play Reading Report (Alexandra Wilson)

- The PRC is planning on reading 17 plays

Old Business:

- Alarm Code - several codes no longer working. **Action:** Warren Johnson will take lead on

New Business:

- The Dimes Christmas show. Their Christmas show is their most popular one and likely to sell extremely well. Would like 2 evening performances and 1 matinee. **Motion:** Craig to take lead on a Christmas Show with the Dimes on Dec. 20, 21, 22 under same terms and conditions as previous contract. Moved by Deb Tom Seconded by Valerie Lawlor **CARRIED**
- Programs – suggestion we add info about the set breakdown (where, when)
- Discussion on concession with tickets for drinks.
- New Westminster Chamber of Commerce membership **Motion:** Vagabond Players Society join the New Westminster Chamber of Commerce. Moved by Deb Tom Seconded by Al Zylstra **CARRIED. Action:** Al will initiate, Al and Val to be contacts.

Adjournment: **Motion:** the General Meeting be adjourned at 8:10 PM Moved by Al **CARRIED**

Note:

Minutes of all meetings can be found at: <https://www.vagabondplayers.ca/members>

The password is: bernielegge