



Confessions_Final_Signed.pdf

**Vagabond Players
Executive Board Meeting
October 17, 2022**

Meeting: Called to order

Executive and position:

Warren Johnson - President
Ray Boulay - Vice President/Production Manager
Deb Tom – Treasurer
Bev Pride – Secretary
George Edwards – Director/Front House Manager
Craig Premack – Director/Tech Manager
Ted Draybk – Director/Production Manager
Denise Brookson – Director/Props Coordinator
Al Zylstra – Director/Residence Stage Manager
Val Lawlor - past president

Present: all; (Ray attended the guest speaker presentation on zoom)

Regrets: none

Meeting came to order at 7:01

***Guest Speaker:** Sonyowah TE – re: using theatre space for some classes, storytelling event.

Tim spoke about his ideas on creating workshops that would include First Nations stories and general theatre skills.

Action: Bev and Ray will work with Tim to create a proposal to bring the General Members for consideration.

1. **President's Report** - nothing new to report

Boxoffice manager –

A few kinks in the booking operations have been worked out.

2. **Treasurer's Report** – Acct balance = \$252,868.80

forwarded from September 2022

- \$16,081.55 checking
- \$1,812.00 gaming
- \$28,757.52 savings
- \$206,217.33 term deposits

Square reports and deposits will be checked with sales listed.

3. **Correspondence:** from inquiries@vagabondplayers.ca

- All ticket request forwarded to boxoffice
- Request for PDF of program sent
- Request from:

On 2022-10-10 21:21, Lila K. Wing wrote:

To whom it may concern:

I am inquiring about the possibility of doing a fundraiser with one of the shows that you have listed in your 2022-2023season. I used to do this for our church group 'pre-COVID', a couple of times we tried to book the whole theatre for the night, then later we switched to doing a set amount of seats.

Are we still able to do it that way? The two (2) shows that we are interested in is in order of preference:

#1 – The Marvelous Wonderettes – June 1 – 24, 2023

#2 – Rumors – February 2 – 25, 2023.

The decision of which one will be up to the group. We were formally the 'Kara Fellowship' group from the St. Aidan's Presbyterian Church in New Westminster. We have now amalgamated with 2 other Presbyterian churches (Knox in Sapperton & Gordon in Burnaby) and at this point in time we are called the 'Growing Together Church'

I would appreciate it very much if you could let me know if this is still possible. You can contact me via this e-mail and/or calling me at (604) 502-0340.

Thank you very much for any information you could provide.

Lila K. Wing, **Action:** Producers/directors will discuss then bring to GM.

- **Production Report - Sherlock's Veiled Secret** Very positive response from audience; playwright was very pleased with production and Bernie Legge;
- Tickets sales going well with Sunday the 16th a sold out production
- The Friday night talkback was very well attended; Playwright is returning on closing night with family.
- Playwright and her guests were very impressed with the production; set design, decoration of the lobby; venue.
From Denise: Thank you shout out to Bev for organizing the talkback; the professional and welcoming session.

4. Co-Pro Report – Confessions of a Grocery Clerk

- Details – what is VP responsible for? **See attached contract:**
Staffing – technical; Capricorn would like to mic their cast

Motion: Craig motioned that VP share the cost of renting mics with Cap. 50/50.

Seconded: AI

Carried.

FOH; representative every night

Stage Manager – VP or Confessions?

Action: Craig and AI will set up meet with Capricorn's tech and SM to ensure knowledge of all of VP's structure.
50/50 and Liquor license –

Action: Bev will apply for 50/50 license; VP will apply for liquor licence

Motion:

6. Old Business

A. Upcoming season;

Producers needed for upcoming shows

Rumors

Action: Media appeal for Rumors producer.

B. Netflix returning

From George:

-- They will be using the lobby, filling the auditorium with a "live" audience and using the stage for a choreographed Xmas scene. They don't have a firm schedule but it will be between November 1 and November 21. Most likely 3 days, minimum, one day prep, one shooting and one clean up.

Action: George will be meeting with Netflix to coordinate dates in November.

- **Hyack Festival –**
- Use/buyout of theatre on Friday April 14 for the first evening of the Awards Gala.
- Also invite Miss New Westminster & their court, Mayor and Council members on Thursday June 8

Action: Director and Producer of April show (Laughter) will meet to consider optional dates.

C. Emergency equipment (AED) installed

Action: Video on how to use sent to executive to view forwarded to VP exe –
<https://www.youtube.com/watch?v=cjLp3fbekXE>

D. Play reading committee –

Action: Warren has received 9 members interested in being on the committee, Jay Brazeau will head the committee.

E. Lease agreement with city – upcoming meeting –

Action: Meeting November 1, 2022 with city: Warren, Ted, Deb and Ray will represent VP.

7. Front of House report:

A. New volunteers: Many new volunteers; all positions filled; boxoffice position filled; weekly emails are very welcoming to all volunteers (thank you George)

B. Square - usage, issues, - no issues; working well

C. Supplies – any special requests? Nothing special; patrons like the idea of coffee bar and that filtered water is provided free.

Ted - thank you to George and Warren for purchasing new greenroom fridge

Thank you to Ted for getting City to designate a bldg. # to Bernie Legge...#300...a number plate will be installed by city.

Action: Form a committee to redesign FOH and Boxoffice area for more space easier movement. Bev to head committee.

8. Tech report –

Action: LED lights have arrived and will be installed, may need new clamps.

9. Social media/Publicity – Instagram; FB; Website; patron/members email sent about about 8pm last night. So far, according to the reporting statistics, out of the 2,011 emails that were sent, 1,948 were delivered, 1,141 were opened, 73 clicked through to a link either to the ticketing system or Vags website and 64 bounced back

Action: Val, Doug, Marty and Bev will meet to coordinate

10. NEW Business:

A. North Shore Zone (Theatre BC) - Bev will attend information meeting.

Next Executive Meeting: Nov 14, 2022

Next General Meeting: October 24; then Nov 21, 2022

Meeting adjourned at

motion to adjourn Ted at 8:45

seconded Al

Carried.

All minutes can be seen on the Vagabond Players website; vagabondplayers.ca; link is *members* and password is: bernielegge