

**Vagabond Players  
Executive Board Meeting  
May 6, 2024**

**Meeting:** Called to order 7:00 pm

**Regrets:** Warren Johnson  
Valerie chaired the meeting for Warren

**Reading of Minutes of Last Meeting (Executive meeting on April 8, 2024)**

**Motion** to waive reading George    **Seconded by** Cindy

**MOTION Carried**

**1. Correspondence:**

- email from Craig re performance by The Dimes
- Accolades from a patron about Play On
- Adam sent a new revision of the Season Submission, removing Girl on the Train and replacing it with A Nice Indian Boy after the deadline. It was not sent to members as it was not within the two week notice period.

**2. President's Report:** Nothing to report

**3. Treasurer's Report:**

- See attached Treasurer's report and attachments  
**Motion** to accept Scott    **Seconded by** George    **MOTION Carried**
- Discussion regarding establishing a committee to create a 5 year capital plan

**Box Office Report: Cindy**

**Play On** - See attached report

- Total Attendance    1,384
- Seat Capacity        85.5%
- Gross Sales         \$22,926
- Comps represent 6% of attendance

**Jazz Night**

- 42 tickets sold and 30 tickets reserved for a total of 72 attending so far.

**4. Production Report:**

- Play On set will be torn down on May 27
- Need a producer for first show of next season

**5. Front of House report (George) :** lots of volunteers, putting a group together to clean for the Heritage Tour, new smoke alarms have been installed

**6. Tech report (Scott):** future project – new speakers \$7000 or \$10,000 and install prior to upcoming events. Scott has a quote already.

**MOTION** by Deb - that Scott source out speakers and cost for next season

**SECONDED** – Lindsay

**CARRIED**

## 7. Publicity:

- During Play On! publicity for this show on social media sites was increased as we found more free sites and Facebook groups to post on. Hopefully this contributed to our great sales of this show.
- Next focus will be promoting the Heritage Tour and Jazz Night concert. Reminders will be posted on Facebook and an email blast will be sent to our patrons this week.
- Reservations voicemail message has been changed to promote the jazz night as well as say that our new season will be announced soon and to check our website and FB page and that an email will be sent to patrons if they have signed up to receive messages.
- Website will be updated with changes as they occur.
- Message will be posted by tomorrow on our FB page thanking cast, crew and patrons

## 8. Old Business:

- Table Saw – George confirmed has not been not been purchased yet.

## 9. NEW Business:

1. **Membership dues (Val)**- propose increase to \$20 (ticket price now \$20, North Van, Langley, Metro, White Rock all now \$20)
  - To be discussed with membership

**MOTION by Val That we increase dues to \$20 for 2024**  
**SECONDED Cindy**  
**MOTION Carried**
2. **Pecha Kucha (Val) – can't do June anymore, proposed Aug 10**  
What help do they need? they need to adhere to regulations. Further discussion required.
3. **Toastmasters (Val)** - membership vs rental fee, we need to smooth out the financial arrangement. Further discussion required.
4. **Election notice (Val)** – Isabel will be Nomination chair and present to Membership at May 13 General Meeting
5. **Concert by The Dimes (Craig)** – The Dimes - a musical performance group of 5 ladies, have asked to perform here, Their music runs through the 40's to 90's and they do costume changes for each decade. It would be one night. August 17<sup>th</sup>. We'd propose 60/40 share of profits. The promotion would be done through social media. We will ask if they would like to do 2 performances.  
**MOTION – Craig** - we enter into a co-pro arrangement with the Dimes, suggesting a concert on the weekend of August 17 and possibly a second show. **SECONDED George CARRIED**
6. **Ticket Prices** – need to increase  
**MOTION by Deb** - Increasing ticket prices to: Seniors, students, and Previews \$20 and regular prices \$22, group rate \$17  
**MOTION TO INCREASE** ticket prices to Seniors, students, and Previews \$20, Adults prices \$22  
**SECONDED by Lindsay CARRIED**
7. **2024-2025 season (Deb)**– Increase number of shows to 5 shows per year 4 Vagabond + 1 co-pro in summer slot
  - Discussion on number of shows and possibility of co-pro in the summer,
  - Preview night – not all theatres have a Preview night
8. It has been noted that we need better communication with the Play Reading Committee

## Upcoming Meetings:

1. **Next General Meeting: May 13, 2024**
2. **Next Executive Meeting: June 10, 2024**
3. **AGM – June 23, 2024 (2pm) with member social to follow**

**Meeting adjourned at 8:30**

Motion to adjourn – seconded - Carried.

**Minutes of all meetings can be found at:**

<https://www.vagabondplayers.ca/members>

**The password is bernielegge**