

## VAGABOND PLAYERS TREASURER'S REPORT

### BOARD MEETING –JULY 20, 2025

- PROSPERA  
June 30, 2023 Balances: Accounts: \$132,849.81 \$0.00 Term Deposits \$155,786.33 Totaling: \$288,636.14
- Dwayne and Deb will remain as signatories and we need a third.  
***Motion to remove Warren Johnson as signatory. Motion to authorize Cynthia Dean as signatory. M/S/C***
- FINANCIALS: In June we paid for all the agency rights/scripts for the 2025-2026 season and only have The Maltese Reindeer. We also had the cost of cleaning and fireproofing stage curtains of \$5569.88. We are half way through our season: As of June 30<sup>th</sup> our Total Revenue = \$67,217.13  
Production Costs @ \$20,166.88 & Administration Expenses @ \$32,766.87 for Total Expenses = \$52,933.75  
With a Total Profit of \$11,174.82. Balance and Income statements to follow.
- BC REGISTRATION OF SOCIETIES – Need to file 2025-2026 Board. Will do this week.
- LIQUOR LICENSE (SPECIAL EVENT PERMITS) BC LCRB has approved Vagabonds for 66 SEP for 2025 needed for The Ladies Foursome, Making a Killing the Maltese Reindeer and 6 co-productions (The Dimes)
- LIQUOR LICENSE (PRIMARY), I have the list of requirements from the CITY OF NEW WESTMINSTER to get the rezoning of the Bernie Legge Theatre which is a necessary part of the application to the BC Liquor and Cannabis Regulation Branch, as well as the requirements of BC LCRB. One of the requirements is a Letter of Authorization.
  - ***Motion to authorize Valerie Lawlor, Vice President and Deborah Tom, Treasurer to represent the Vagabond Players and work with the government agencies for the purpose of rezoning the Bernie Legge Theatre (City of New Westminster) and application for a primary liquor license (BC Liquor and Cannabis Regulation Branch). M/S/C.***
- SAGE SIMPLY ACCOUNTING – We have moved to a cloud-based system. We created a new g-mail account [Vagabondassist@gmail.com](mailto:Vagabondassist@gmail.com) for Pam or Cindy to access. The SAGE Team were excellent & no extra charge.
- VAGABOND LAP TOP – while working with the SAGE team the lap-top's performance was very slow, and although only 20% was utilized it was maxed out at 100%. I took lap-top to Best Buy, the issue was the Hard Drive was 'old technology'. It was only \$85 a new hard drive and \$240 for 1 year membership so total cost to replace and move data over was \$364. Note: the 1 year membership will cover all Vagabond tech so if we need to have something else serviced let me know as it is under the [vagabond.treasurer@gmail.com](mailto:vagabond.treasurer@gmail.com) account.
- FINANCIAL COMMITTEE: - Cindy, Pam and I met and Pam will be entering the June 2025 entries into SAGE.. Pam and I are meeting on the 24<sup>th</sup> to have another SAGE call and review. Cindy and Pam will be doing the reconciliation after deposits for July 2025.
- 2025-2026 SEASON: All rights with agencies have been purchased, just need to do cheque for John Cousins, at \$100 per show (need to know if we are going to do Saturday matinees). Scripts have been purchased and received for Making and Killing and Moon over Buffalo.