

Vagabond Players
Executive Meeting
July 6, 2021 - 7:00 PM
The Bernie Legge Theatre/Virtually

Executive Present: Valerie Lawlor, Isabel Mendenhall, Deb Tom, Craig Premack, George Edwards, Al Zylstra, Ted Drabek, Warren Johnson (virtually)

Regrets: Anya Chmielewski

Recorded by: Valerie Lawlor

Meeting called to order at 7:03pm

1) Welcome:

Valerie welcomed the board members and thanked them for serving for this next year.

2) Correspondence:

- A couple of inquiries about auditions
- Someone who was in a show in 1959 still has the program and will donate it to us if we wanted it. Advised yes.
- Request to borrow some sort of steps/risers. We replied to them but have not heard back.
- Inquiry from a company that does circus acts of various sizes wanting to know if we were interested in having them.

3) Treasurer's Report:

- June 30 Balances - Checking \$38,720.04, Gaming \$1,818.40, Plan 24 Savings \$78,278.65, Term Deposits total \$155,786.33
- In process of changing signing authority. Should be completed in the next week
- We will continue to retain the bookkeeper to do the accounting entries and prepare financial statements & reports

4) Jobs: Discussion / Assignment of Board Roles:

As some of these roles are quite complex and not everyone is comfortable in handling it on their own, many of our roles will be shared among several board members.

- Resident Production Manager – George/Warren/Ted
- Resident Stage Manager – Al Zylstra
- Resident House Manager - George/Warren/Ted
- Resident Technical Director – Craig Premack
- Publicity Committee Chair – Isabel Mendenhall/Valerie Lawlor
- Box Office Coordinator – Valerie Lawlor/Deb Tom

5) Season:

- a. **When to open** – The Provincial government Phase 4 will not start until at least September 7 which will not be enough time for Vags to put on a full production at Christmas. Therefore, assuming Provincial guidelines allow us, we will have a mini

season with shows in February, April, and June 2022. If there was an opportunity to present something at Christmas, such as a co-production which brings additional resources, we will consider it.

- b. **What to present once we open** – There was much discussion on whether to select from those shows previously selected or start from scratch. We will have been dark for 2 years and many things have changed. With this lapse in time, we agreed that Vags needs to focus on getting our patrons back and attracting new ones, therefore, we must present 3 great entertaining shows with broad market appeal. We will digress from our season formula this year and not do a typical festival show, or participate in the festival. Rather than pick and choose from the shows already selected, we thought it more equitable to start from scratch and seek submissions for the 2022 mini season and the 2022-2023 season. We will also ensure all Directors previously selected have the opportunity to resubmit their show or to submit other ones they are interested in doing.
- c. **Playreading** – With starting from scratch, we will be looking for a Playreading Chair immediately. Normally in September, we ask for a volunteer in order to give all members an opportunity to express their interest. However, we can't wait until then. To be fair to all members, the Board decided to invite anyone who is interested in being the Playreading Chair to submit their name by July 20. With this mini season scheduled to start in February 2022, we need the Chair to start the process this month and have recommendations for the 3 shows by the end of September. The Committee will also be responsible for selecting the 2022-2023 season. Anyone interested in being Playreading Chair should reply by July 20 to playreading@vagabondplayers.ca.

MOTION: Vagabond Players will ask the membership for a volunteer to be our Playreading Chair who will form a committee, seek submissions for our 2022 mini season and the 2022-2023 full season. The recommendation for the 2022 mini season must be made to the Board by the end of September and the recommendation for the 2022-2023 season must be made to the Board in April 2022 for membership approval in May 2022. **CARRIED**

6) New Business:

- Coffee Bar sales - During discussion of jobs, the topic of coffee bar/liquor sales came up. It was noted that beer and wine sales increased once we allowed drinks to be taken into the auditorium and only the one license is required now, so we will likely continue liquor sales. It was also noted that many patrons want to pay by credit card at the coffee bar so we will explore options to see if it is feasible.
- Hospital bed from Next Fall – The bed will be disposed of given the uncertainty of if/when this show will be presented as there is no room to store it. If this show is presented in the future, we can rent one.
- Rob Larsen Thank You – Rob & Mary are moving to Vancouver Island. A member suggested we acknowledge their hard work over the years.

MOTION: Vagabond Players to offer Rob & Mary Larsen comp tickets for when they are in town as appreciation for all his hard work over the years. **CARRIED**

Meeting adjourned @ 8:30pm