

Vagabond Players Executive Meeting

Bernie Legge Theatre.

7:00pm June 28th, 2018.

Meeting called to order at 7:23pm.

Executive Present: Jeremy Heynen, Ashley Chodat, Colleen Byberg, John Cousins, Adam Beggs, Roger Monk, Alex Ross and Warren Johnson.

Regrets: Elizabeth Drummond

1. Welcome

2. Correspondence - None.

3. Job Assignments:

Resident Production Manager – Jeremy Heynen

Resident Stage Manager – Adam Beggs

Resident House Manager – Warren Johnson/Roger Monk

Box Office Coordinator – Elizabeth Drummond

Technical Directors – Alex Ross, Roger Monk

Publicity Committee Chair – John Cousins

Play Reading Committee Chair – Ashley Chodat

By-Law Committee Chair - Isabel Mendenhall

Social Coordinators – Alex Ross, Warren Johnson and Elizabeth Drummond.

Resident Costumer – Bev Pride

Resident Prop Master - Denise Brookson

Shop Supervisor- Hugh Elwood
Resident Set Decorator- Warren Johnson

4. New Business:

A) Producers or Production Managers? It was decided that the club will have Production Managers instead of producers.

B) Email Hosting: Ashley Chodat deals with inquiries. Alex Ross is to receive a technical director email. John and Colleen will share a publicity email.

C) Melville Boys Contract: After reviewing Norm Foster's contract a motion passed to go through with putting on our June 2019 show, "The Melville Boys."

D) Opening Night Gala: Have 30 or 40 seats that don't open until later, so members can use their gala tickets as well as cast and crew comps. Depending on cast size, assume everyone is bringing guests for their two comps. It was decided that snacks will be available on the tables post show, but actors are to bring up main dishes after to prevent the food from already being eaten.

E) Saturday Matinees: To prevent closing on Sundays, it was decided to aim for the second week of the run to do a Saturday matinee. It was also agreed to promise a free lunch, to get more people to assist with strike.

F) Box Office Team: Adam Beggs, Warren Johnson, Ashley Chodat and Colleen Byberg offered to assist Elizabeth Drummond with Box Office calls.

G) Keys: 12 sets of keys have gone missing over the last three years. Motion was passed to change the locks.

H) Education Committee: Dissolved Education Committee.

I) Audrey 2 Puppet: We will decide if we want to give Gilly's the option to buy it once Port Alberni is finished with the puppet. If not, continue renting but put it in storage.

Meeting adjourned at 9:20pm.

Respectfully submitted by Ashley Chodat.