

**TREASURER'S REPORT
MEMBERS MEETING – OCTOBER 21, 2024**

Prospera Credit Union - Balances as of September 30, 2024

Chequing	\$47,087.50
Savings	\$29,934.08
Gaming	\$3,913.00
Equity	5.00
<u>Term Deposits (revised)</u>	<u>155,786.33</u>
Total Monies	\$247,533.16

Prospera C.U.: Cash Deposits made today, October 8, 2024

Box Office:	\$ 532.00	Concession:	\$ 891.00
Donations:	\$ 169.50:	50/50 to Gaming:\$	\$ 1,141.50

- **Insurance:** I contacted Cooperators and they provided 2024-25 Directors and Commercial Insurance in time for Board Meeting. The Board discussed - as the insurance has not changed and minimal price change, we put forward **Motion to purchase Directors and Commercial Insurance through Co-operators for \$6,274.00**
- **Telus:** Vagabond was without a contract and paying \$261.95+ tx. Scott looked into improving the internet. Fibre Optics is not available in Queens Park, however we can be upgraded to 25mbps and we can get a booster. Deb persisted with Telus in acquiring a new 36-month contract. which the Board approved for internet @ \$50/month and 2 phones line @ \$28 each = \$106 (a savings of \$155/month). (Our security system is tied into the land-line. Note: George has agreed to meet Telus here at the Theatre on October 24th so they can do the upgrade.
- **Accounting:** August and September bank reconciliations are complete. Balance Sheet and P&L attached. **Motion to except September 30th Financial Reports.**
- **Accounts Payable:** When receiving packing slips and invoice, please identify if it is a stock item or allocate to department or production. When submitting Personal Expense Reimbursement Forms: Please complete the form with a line item for each receipt and allocate to where the expense should go. If you purchase something off of FB Market place or other site – please print out transaction details – and have the production managers sign-off. This is standard practice. It is not the Treasurer’s responsibility to complete these forms on your behalf.
- **Audienceview:** – Mauritus – paid tickets totaled 818, the lowest we have had since we came back from Covid.

SHERLOCK	CONFESSIONS (CO-PRO)	RUMORS	LAUGHTER	OUR TOWN
923	1081	1126	1336	900
WONDERETTES	ROMANCE	PLAY ON		
1561	1126	1271		
- **Paypal Account.:** Balance on Oct 7th was \$18,945.09. After running the reports Audienceview credit card sales was \$16,390.00 for Mauritus less Paypal fees of \$477.04. On October 7th the Board passed a motion to transfer \$15,912.96 From Paypal to chequing.
- **Production – Mauritus.** A lot of expense reports were handed in at the end of the show. As the show ended in October a full accounting will not be available until Nov/Dec. Entandem: (show music) was calculated @ \$76.
- **Licenses: BCLD and BC Gaming**
LCRB – Applications are approved, and we have the 3 SEPs for Tick Tick Boom. We have maxed out the SEP for 2024, so I will need to work on getting BC LCRB to add extra 3 days for permits for the Dimes.
Working on Liquor Sales and PST Paid Analysis (Square and BCRB SEP Applications) for 2023 + 2024
BC Gaming: Gaming Report for Sep-Oct 2024 has been filed. 50/50 for Mauritus was \$1141.50 – 3 winners donated money back totaling \$169.50. This is down dramatically from 1821.50 (Feb) and 2090.50 (May) Board discussed, and we will add 3 days to our 50/50 license to include co-pro The Dimes at no extra cost. Gaming License has been applied for and we should have approval by November 4th.

Finances – Ongoing

- **Theater Lease renewal:** Todd feels the lease will be approved and finalized in November. Val is working on Rental Schedule. Deb, Val and Cindy are working on Annual Report based on Season.
- **Primary Liquor License:** New Board of Directors (Dwayne/Ray/Peter), need to do the documentation before we can do the application.
- **Accounting** – I am currently going thru the transactions and reallocating to Concession, Liquor and Gaming.
- **Job Description - Treasurer’s Duties:** In the process of updating.