

**Vagabond Players
Board Meeting Minutes
Bernie Legge Theatre
February 17, 2022 - 7:00 PM**

Executive Present: Isabel Mendenhall, Deb Tom, Al Zylstra, Craig Premack, George Edwards, Ted Draybk, Anya Chmielewski

Regrets: Valerie Lawlor, Deb Tom

Meeting Chaired By: Isabel Mendenhall

Recorded by: Anya Kaz Chmielewski

Meeting called to order at: 7:05 pm

1. **Welcome (*Isabel*):** Board Meeting. Congratulations to Val and her daughter Alanna on the birth of twins Noah and Leia.
2. **Reading of Minutes of previous Board meeting Dec 6, 2021:**
Motion to Waive reading of Dec 6th minutes. Approved.
3. **Correspondence:**
 - Arts Council of New Westminster would like to partner with Vagabond Players in an arts festival at the bandshell July 7-10. Still TBD on what we may do.
Action: Isabel approach Wayne re.1-act play as one option;
 - Laura Grady (NW Arts Council) invited Vagabond Players to join in the Cultural Crawl (Oct. 15 -16 from 11 am – 5 pm). Deadline for submissions is May 31. We haven't participated in the past but it may be worthwhile to give us some exposure given how long we've been dark.
Discussion Included:
 - o Opportunity for volunteer recruitment
 - o Offering membership discounts to those visiting theatre
 - o AV presentation on history of the theatre
 - o Opportunity to connect with community
 - o Can set up mannequins with costumes
 - o Invite local artists to display their work
 - o Arrange a shuttle as people don't often venture into this neighbourhood (with actor annotating incl. history of theatre/ghosts)**Action:** Suzanne and Al to flesh out possibilities
4. **Treasurer's Report (*Deb, emailed*):**
 - Chequing Account: \$34,295.95
 - Gaming Account: \$1,812.40
 - Savings Account: \$28,738.50
 - Term Deposits: \$205,786.33

Motion to Accept Treasurer's Report by Suzanne, 2nd by George, Carried.

5. House Management Report (George/Warren/Ted):

- City needs to a monthly walkabout the theatre as part of their facility inspections which they will now start doing
- Stairs work needs to be done
- Sprinkler heads missing
- Safety protocols need to be addressed once we open

6. Membership/Recruitment (Val):

- Positive responses have been coming in from members for FOH and backstage volunteers.
- Thank you to Al, Matt, Suzanne, Tim, Kelsey, and Sarah for putting their names forward for our volunteer recruitment committee.

7. Production (Isabel for Matt):

- Our first show of the 2022/2023 season will be "The Butler Did It"
- Motion by Al to open with a 3 show season (Oct, Mar, June) and a co-production for Christmas (musical?). **2nd by Ted, All in Favor. Carried.**

8. Technical Report (Craig):

Actions:

- Craig to provide lights recommendation and estimate
- Craig to scan theatre history/photos and update to web site

9. Old Business:

- No updates on lease
- Nancy confirmed that ACNW/NW Hospice would like to have their event on Wed. Apr 20 from 7-9 pm
- PechaKucha New West event rescheduled for April 30th
- Paranormal Investigation event prior Saturday - went well, involved camera, sound testing; took almost 5 hours and apparently found some interesting data to sift through; they asked if can come again at a later tim

10. New Business

- Lobby/Office Furniture needed
 - o Will cost a few thousand \$'s. Board has authority to spend up to \$1,500.
 - o Buying at Wayfair is a good option, offers several fabric/color selections; currently a sale for benches at Wayfair (e.g. \$249 per bench)
 - o Motion to purchase 5 benches, Dark Blue colour. Craig to order them. **2nd by Ted, All in Favor. Carried**

Motion to adjourn by Ted, 2nd by George, Carried.

There being no other business, the meeting was adjourned at **7:52 pm.**

Next meeting: April 25, 2022

Minutes of all meetings can be found at:

<https://www.vagabondplayers.ca/members>

The password is: bernielegge