

Vagabond Players

General Meeting

Bernie Legge Theatre

7:00 PM – Monday April 16, 2018

Meeting Called to Order at 7:11 pm

Executive present – Seven: Liam Coughlan, Jeremy Heynen, Rob Larsen, Valerie Lawlor, Isabel Mendenhall, Craig Premack, Alexandra Wilson

Regrets - One: Denise Brookson

- 1) MINUTES – The Reading was Waived, and the Minutes of the February 12, 2018 Executive Meeting and the February 18, 2018 General Meeting were approved.
- 2) TREASURER’S REPORT – The Membership were advised that the Treasurer resigned on March 31, 2018. The Membership were further advised that as a result of the absence of a Treasurer and looming deadlines, the Board decided to accept the volunteer services of Vagabond Players Members Deborah Tom and Matthew Davenport to work together to assess the existing financial records, and prepare the books and reports themselves if they feel they can manage it, and if they need the assistance of a Bookkeeper, they are empowered to engage one up to the cost of \$1,500 so that they can bring the 2017 Financial Statement to the May 14, 2018 General Meeting. Subject to the approval of those Reports, they will then secure an Accountant, also up to the cost of \$1,500 to Review the Statements so that the Reviewed 2017 Financial Statement can be made available for the June 18, 2018 Annual General Meeting and filed by the June 30, 2018 deadline. Also, through this process the Gaming Reports will be completed and filed.
- 3) SELECTION OF PANTOMIME TO COMPLETE 2018-2019 SEASON – The Membership were advised that the Board decided that “Cinderella” will be the Pantomime for December 2018 and the author/version/source of the “Cinderella” Pantomime will be determined at the next Executive Meeting. It was suggested that having “Cinderella” in the schedule in 2018 would preclude a potential “Cinderella” themed play and might warrant re-visiting at the next Executive Meeting. There was concern expressed regarding the Pantomime being selected outside of the approved Playreading Committee process. In addition, it was re-stated that the Musical for December 2019 will be selected by November 2018 via the 2018-2019 Playreading Committee.
- 4) PRODUCTION BUDGET – The Membership were advised that the Board voted to retro-actively modify the budget of “Sleeping Beauty” to reflect an additional \$500 Honorarium.
- 5) ADMINISTRATIVE SYSTEMS – The Membership were advised that there has been some discussion about the possibility of switching email hosting and/or the credit card and contact person for the ticket payment system and/or the ticket payment system itself and/or the ticket system contact person and/or the ticket system itself, however, given the resignation of the

Treasurer and the state of the Club's books, and the looming deadlines, it would be problematic to make any changes to our systems at the moment, therefore, the Board voted to not make any changes to Vendini or Paypal or the email service for the balance of the term of the current Board of Directors (i.e. no changes for the coming nine weeks).

- 6) PRODUCTION REPORT – Jeremy Heynen advised that “You Can’t Take It With You” has begun rehearsals.
- 7) BYLAW COMMITTEE – Isabel Mendenhall advised that the Committee has wrapped up its work and the updated Constitution and Bylaws have been submitted to the Provincial Government.
- 8) PUBLICITY COMMITTEE – Valerie Lawlor advised that all materials are being produced on schedule.
- 9) SKATE PARK UPDATE – Jeremy Heynen advised that at the April 9, 2018 Council Meeting, the City of New Westminster voted to locate the Skate Park on the site of the adjacent decommissioned tennis courts subject to technical feasibility. The City of New Westminster also voted to do some minor soundproofing of the theatre including replacing the doors between the auditorium and the lobby and weatherstripping. The future of the former Arenex site is yet to be determined. There was discussion regarding the importance of the relationship between Vagabond Players and the City of New Westminster. Suggestions included having City of New Westminster Mayor and Council doing Cameos as Stage 43 does, and engaging with the City of New Westminster regarding capital projects such as the expansion of the Lobby at the Bernie Legge Theatre. Also, it was suggested that the greater the intensity of the use of the Bernie Legge Theatre, the more the City of New Westminster is likely to be mindful of our needs, and we should think about active use of the theatre in July and August. It was noted that the re-siting of the Skateboard Park delays construction about two months, so it is something of a hardship for the skateboard community, and it would help our long term relationship with all parties to welcome our new neighbours and demonstrate that we support their activity and facility. It was suggested that an Open House or a Barbeque with our neighbours and Mayor and Council could facilitate good relations.
- 10) PLAY READING COMMITTEE – Alexandra Wilson announced the proposed plays for the coming two seasons, and they were approved by the Membership:

2018-2019

October 2018 – Haunting of Hill House  
December 2018 – (Pantomime as above)  
February 2019 – Rabbit Hole  
April 2019 – Detroit  
June 2019 – Melville Boys

2019-2020

October 2019 – Terror by Gaslight

December 2019 – (Musical to be determined by November 2018)  
February 2020 – Southern Fried Funeral  
April 2020 – Next Fall  
June 2020 – Laughter on the 23<sup>rd</sup> Floor

#### 11) NEW BUSINESS

It was suggested that the stage might be expanded to accommodate the storage of risers. In that light, it was suggested to initiate a Capital Improvements Committee to deal with capital projects that have already been approved, but nobody is following through on them, and also to access, prioritize and manage future projects for which there is currently only an ad hoc system. Rob Larsen indicated that he and Warren Johnson intend to meet to decide on plans to smoothen the stage floor. Jeremy Heynen indicated that Hugh Elwood was also considering plans in regards to the stage floor. It was suggested that any significant plans should consider the fact that the building lease is expiring soon. It was suggested that there should be a committee formed in regards to lease re-negotiations.

Meeting Adjourned at 9:08 pm

Respectfully submitted by Liam Coughlan

Minutes of all meetings can be found at <https://www.vagabondplayers.ca/members>

The password is: bernielegge