

**Vagabond Players  
Executive Board Meeting  
May 8, 2023**

**Meeting:** Called to order 7PM

**Executive and position:**

Warren Johnson - President  
Ray Boulay - Vice President/Production Manager  
Deb Tom – Treasurer  
Bev Pride – Secretary  
George Edwards – Director/Front House Manager  
Craig Premack – Director/Tech Manager  
Ted Drabyk – Director  
Denise Brookson – Director/Props Coordinator  
Al Zylstra – Director/Residence Stage Manager  
Val Lawlor - past president  
Present: Regrets: Craig, Val, Ted

**Presentation by the PRC –**

After a presentation by Adam and debating the issues:

Motion: Bev – moved to accept Play On in the June slot; Seconded – Al; carried.  
April play – Bev – moved to accept Men Express Their Feelings in the April slot;  
Seconded – Al; carried.

The following will be the recommended plays for the 23/24 season. They will be presented to the members at the GM on May 15<sup>th</sup>,

October – 2:22 – A Ghost Story by Danny Robins  
December – The Marvelous Wonderettes by Roger Bean  
February 2024- The Last Romance by Joe DiPietro  
April 2024 – Men Express Their Feelings by Sunny Drake  
June 2024 – Play On by Rick Abot

Directors attached to the plays will be decided after the members approve the season plays; rights still need to be obtained in order to proceed with the season announcements.

Motion to waive minutes of last meeting Ray  
Seconded Al; carried

**1. President's report** no report

**Boxoffice manager report**

Financially successful season, jazz event is booking and so is Our Town.

**2. Treasurer's report** – see report;

Sage program was purchased for \$600;

1. 2022 Charity Returned has been filed
2. 2022 GST rebates have been filed Jan-June \$1226.67 & Jul-Dec \$414.90

3. Sage System crash, could not restore lucky to have printed all 2022 documents so was able to use Trial Balance to begin 2023
4. January 1 to March 31, 2023 have been entered as per Bank Statements. Outstanding chq to Dale Kelly \$500 and is now stale dated after six months – will be voided. Outstanding chq - Ray Boulay for 17.90 Ch3348 will be cased.
5. Attached are the 1st Quarter Balance and Income Statements as well as projects.
6. Paypal \$18000.00 was transferred this May to Prospera Chequing Account.
7. April 30, 2023 Prospera Statements: Chequing 27832.06 / Gaming 4292.00 / Savings 29459.96 / Term deposits 206,217.33  
Note we need to move 2022 gaming balance to chequing.
8. I would like to note that Warren Johnson donated \$480.00 Pico Production liaison money to Vagabond.

3. **Correspondence:** from [inquiries@vagabondplayers.ca](mailto:inquiries@vagabondplayers.ca)

No report

4. **Producer's report:**

- **Sherlock - \$13,000**
- **Rumors - \$12,379.15**
- **Laughter report – gift cards for team leads**
- Production report
- Net sales were \$17,710 compared to Rumors which was \$20,900
- Sales were down due to Easter weekend opening. Wednesday night had 40 while most Fridays are at 90+
- Total refunds due the two cancelled dates \$1050.00. As special thank you to Warren as Box Office for dealing with Patrons.
- We will have a better idea of costs as April expenses are entered.
- Deposits were made in May as April 30th was on a Sunday.
  
- **Co-Pro Report – Jazz night**  
Load in will be after 5, allowing Our Town Technical team to get ready for q to q.
- **Our Town –**  
Full cast and team onboard; social evening planned to celebrate Our Town team;

5. **Front of House report** new list sent out for Our Town.

5. **Tech report** – new amp purchased and left in the tech booth. Scott McDonald (sound designer for Our Town) and Adam spent a morning re working all the speakers so that they work. Request for all lights from the previous shows be struck, except the LEDs be taken down. A clean design for Our Town can then be done.

## 6. Publicity report -

- Poster distribution teams have been out with the Our Town posters;
- press releases will be done once the headshots and bios are in;
- cast list will be published soon
- The New Westminster Heritage Home Tour will feature the Our Town poster; although payment was offered the NWHHS decided to do it for free as repayment for giving them access to the venue for their meeting.

## 8. Old Business -

- S^yowah project – update – email received from S^yowah stating his team feels they cannot go forward with this project; no reason given and numerous attempts for further negotiations has not been achieved.
- Heritage Society AGM will not be held in the Bernie Legge.
- No Response from Colleen Bignell re: holding her father's celebration at the theatre.

## 10. New Business:

- Motion: - George we have a member's appreciation party on July 8  
Seconded: Deb; carried
- New sign for the top of the outside entrance has been designed and will be presented at the GM next week.

**Next Executive Meeting: June 12, 2023**

**Next General Meeting: May 15, 2023**

**AGM June 19, 2023**

**Meeting adjourned** at  
motion to adjourn – Al  
seconded – Ray  
Carried.

All minutes can be seen on the Vagabond Players website; [vagabondplayers.ca](http://vagabondplayers.ca); link is *members* and password is: *bernielegge*