

**Vagabond Players
Executive Board Meeting
April 10, 2023**

Meeting: Called to order 7:01

Executive and position:

Warren Johnson – President/Box office manager
Ray Boulay - Vice President/Production Manager
Deb Tom – Treasurer
Bev Pride – Secretary/Costume room Manager
George Edwards – Director/Front House Manager
Craig Premack – Director/Tech Manager
Ted Drabyk – Director/Publicity/City Liaison
Denise Brookson – Director/Props Coordinator
Al Zylstra – Director/Residence Stage Manager
Val Lawlor - past president/publicity/Hyack Festival Gala coordinator

Regrets: Deb,

Motion to waive minutes of last meeting: Al, Seconded: Craig, Carried

1. President's Report

Meeting held with the City of New Westminster,

- 1.6 month lease extension was offered, once signed VP can start negotiations for a permanent one.
- VP has to increase the insurance.
- Permanent Liquor licence process can be started.

Action: Deb – insurance increase; continue permanent liquor licence and possible extension of Special Events Licence.

Warren – continue with lease extension

Boxoffice manager -

Tickets sales were soft on opening weekend.

Wednesday not fully booked; but will go ahead with the show.

2. Treasurer's Report – no report.

3. Play reading committee met once a week since November 2022;

Members of the committee attended the mtg and presented a list of recommended plays, information regarding the content, number of actors, licencing agents, interested directors. Also a list alternative plays for the executive to consider for 2023/24 season.

4. Correspondence: from inquiries@vagabondplayers.ca –

No report

5. Producer's report:

- **Laughter on the 23rd Floor** no report
- **Co-Pro Report – Jazz Event**
Ticket sales will be open on April 27
Announcing this event at the 50/50 draw during Laughter
- **Our Town** – workshop #1 met and discussed director's vision; worked on scenes with leads; next one tomorrow and next Tuesday...rehearsals start on Sunday Apr 30.
Production Stage Manager – Douglas College final yr student.
NWSS grad will be June 27th at the Arena.

6. Front of House report –

Laughter schedule is missing one spot HM to be filled by exe member.

7. Tech report –

New amplifier needed to replace old system.

Motion: AI: Craig to go ahead with purchase of the amplifier

Seconded George

Carried

Intercom system needs revamping; AI (SM for Laughter) requests that VP have 5 minute warning announcement; 2 minute warning announcements for the lobby and the greenroom to eliminate the need for the SM to run back and forth to the greenroom; booth and FOH.

Action: Ray will make a recording.

9. Publicity – the Jazz event, Our Town added to the 50/50 announcement.

10. Old Business –

- S^yowah proposal see attached; solidified the project; co-production different in that it will only be the venue that will be involved; no concessions, tech or services needed.

Participants' fees will be given back as honorariums

Bev/Ray will act as VP liaisons.

Motion: AI - VP approve this on basis of 70% (7) non refundable fully paid participant; VP will make up the difference if the 70% achieved. Seconded: Ted; carried

Action: Bev will continue to work with S^yowah to ensure proposal agreement met.

Hyack Festival: Gala rehearsal went well, the stage and greenroom will be used.

Princesses were made aware of theatre etiquette and will be supervised at all times.

11. NEW Business:

Play reading committee selection:

1. Our season selection - based on the play reading committee's recommendation

Committee members: Jay, Adam, Suzanne, Scott, Nancy, Warren

Executive members thanked the committee for their hard work, and their clear and comprehensive document and presentation.

Selections are as follows:

October: 2:22 – A Ghost Story by Danny Robins; mystery; 2 M 2 F, 2 minor roles;

Director: Dale Kelly

December: Marvelous Wonderettes by Roger Bean

Director: Wayne Nolan

February: The Last Romance by Joe DiPietro; a comedy, 2 M 2 F

Director: Denise Brookson

April: 7 Stories by Morris Panych; 90 minute (can be 1 or 2 Acts) comedy, 2+ M 3+ F;

Director: TBA

June: Stag and Doe; a comedy, 3M 3 F;

Director: Warren Johnson

2. Our season calendar - how much time do we need in between plays

Calendar will be set once plays/directors approved.

3. 4 plays or 5 plays and why
4. For example what does a 4 play season look like - Mystery; musical, light comedy, actor's piece
5. What does a 5 play season look like - mystery, Christmas show, light comedy, actor's piece, patron pleaser

It was decided that a 5 play season will continue.

6. Directors for the plays selected - Visiting directors vs directors who are working members of VP

Directors expressing interest in working on selected plays will be contacted once GM votes on recommended plays.

7. Ticket prices
8. Season tickets - yes or no.

Decision will be made once treasurer is able to give feed back on financial aspect.

12. Requested use of Bernie Legge Theatre Venue: Ray

- Celebration of life – member’s father’s celebration to be held on Wednesday July 12, 2023,

Motion: Al - approve use of the venue for this event

Second: Val; Carried.

- AGM of the Queen’s Park Association requests to hold mtg at Bernie Legge

Motion: Al to approve the use of the venue during one of the dark days of Our Town production – Wednesday June 13; Seconded: Ray; Carried:

Action: Ray will contact both parties.

Next Executive Meeting May 8, 2023

Next General Meeting: April 17, then May 15

Meeting adjourned 8:50

motion to adjourn – Ray

seconded – Al

Carried.

All minutes can be seen on the Vagabond Players website; vagabondplayers.ca; link is *members* and password is: *bernielegge*