

**Vagabond Players
Executive Board Meeting
December 12, 2022**

Meeting: Called to order 7:05

Executive and position:

Warren Johnson - President
Ray Boulay - Vice President/Production Manager
Deb Tom – Treasurer
Bev Pride – Secretary
George Edwards – Director/Front House Manager
Craig Premack – Director/Tech Manager
Ted Draybk – Director/Production Manager
Denise Brookson – Director/Props Coordinator on zoom
Al Zylstra – Director/Residence Stage Manager on zoom
Val Lawlor - past president

Regrets: George;
Motion to waive minutes of previous meeting – Deb
Seconded – Val; carried

1. President's Report - no report

Boxoffice manager -

Trinity Church are requesting 50 tickets for the Rumors' Feb 12 show

Action: Warren will contact them; offering group rate

2. Treasurer's Report see attached midterm financial reports

Action: Deb and Warren will look into our ticketing agents, Audience View, for fees in regards to the Co-pro shared costs.

3. Correspondence

Rental request

----- Original Message -----

Subject: 2023 rental inquiry
Date: 2022-12-05 11:42
From: Will Chernoff <will@williamchernoff.ca>
To: inquiries@vagabondplayers.ca

Hello,

I'm Will Chernoff. Back on April 30, 2022 I had the pleasure of joining Scott Swan and the New Westminster PechaKucha Society in presenting one of our quarterly events at the Bernie Legge Theatre. Thank you for having us!

Reaching out today to inquire about a rental/booking idea for a concert in May 2023:

I'm a jazz musician born, raised, and residing in New West, with strong ties to the NWSS music/band program

I would like to present a jazz concert on a Saturday in late May 2023, featuring my band as well as an opening band (multiple NWSS alumni)

We would invite a music class from NWSS for free but sell the rest of the house as general admission tickets that evening

Would love to discuss further. I also just called from my number below, but didn't leave a voicemail yet. Thanks,

Will
778-302-0412

- Hi there,

Hope this email finds you well. I am currently scouting for Location Manager Michael Farias on the new Goosebumps TV Show for Disney+. We are looking to film in a theatre and I was wondering what the availability of the Bernie Legge Theatre is? The dates for this work would fall somewhere between January 17th - February 8th 2023.

We don't currently have scripts so it's hard to estimate how many days we would need but let's say it's one prep, one shoot, one wrap for now. If you do have dates available I would love to stop by and take some updated pictures at your earliest convenience.

If you require any additional information or have any questions please don't hesitate to give me a call.

Thanks so much,
Beth

Beth Charlesworth
Location Scout
Cell: 604-773-4439

"Port Lawrence '93" Season 1

Pico Productions BC Ltd.
2400 Boundary Road
Burnaby, BC, V5M 3Z3
Office: 604-292-8330

Action: Warren will contact Beth to meet and see what they want.

Action: Rental enquiries form will be handled by Ray with all inquiries being forwarded to him. Ray will send out the Rental information form once completed by AI – form to included Serving It Right information block.

Action: Val will forward VP's existing Rental Contract for the executive to review for future rentals.

4. Co-Pro Report – Confessions of a Grocery Clerk - Craig

Production is going well.

Action: Craig will look into the shared cost of the mics.

5. Rumors Production - Craig

Audition completed.

Rehearsals will start before Christmas

Set design done

Rehearsals scheduled for Tuesday, Thursday, Sunday

Poster designed, approved and printed

6. Front of House report – no report

6. Tech report – Craig

Summer project – speakers to be replaced.

Action: Craig will head this project.

8. Publicity - Bev

- Press releases/Programs Bev/Marty
- Photos – headshots Craig
Instagram Marty
- Posters - Ray
- FB, Website, Patron's emails – Val, Doug
-

7. Old Business –

Motion: Deb - VP to table The Marvelous Wonderettes until such time that the director feels he can resume duties.

Seconded – Val; Carried.

June show discussion.

Motion: Bev - VP will ask for submissions of plays by directors through various means of communications; submissions deadline - Jan 8 2023.

Seconded by Deb.

Rental information request form

Action: Al is going to add SIR block and send it to Ray as discussed above in correspondence.

8. NEW Business:

- Outside steps railing from the city –

Action: Ted will contact City and see where they are with installing the railing.

- Pricing for concessions for FOH Staff, cast and crew

Motion: Deb - that cast members, crew, FOH Staff pay half price for candy or non alcoholic

Seconded: Ted; carried.

- Members night event

Discussion – VP will consider a members night event which would include a “free” show on the Tuesday before opening Tuesday. Members only would encourage new members from cast and crew who would like to share the show with an encouraging audience.

Food after and formal thank you provided by VP would ensure appreciation given.

Action: table discussion for the April and June shows.

Next Executive Meeting Jan 9th 2023

Next General meeting Jan 16th 2023

Meeting adjourned - 8:35

Motion to adjourn Ted – seconded Denise: Carried.