

**TREASURER'S REPORT
MEMBERS MEETING – March 18, 2024**

Prospera Credit Union - Balances as of February 29, 2024

Chequing	\$42,316.73
Savings	\$29,934.08
Gaming	\$1,822.50
Equity	5.00
Term Deposits (revised)	155,786.33
Total Monies	\$229,864.64

Finances - Completed: Term Deposits 5 & 8 Matured February 24th and \$1625.00 interest x two was deposited in the Savings Account.

Term 7 also matured and 1813.06 was deposited into the Main Chequing Account.

- **Cash/Credit Reconciliation:** Pam Bennet and I reconciled the cash, square, and Audience view. It is good to have to people. Pam has agreed to help me with reconciliation again in May.
- **PayPal transfer** of \$18,945.83 was done February 28th however was not deposited into Prospera CU until March 1st 2024.
- **2023 Financial Year End** Has been completed including: depreciation, prorated lease/ins and outstanding accounts payable.
Attached is the Balance Sheet and Income Statement. Note depreciation is 5%, 20% & 30% deducted from Fixed Assets on Balance sheet and added to expenses on Income Statement, so if you took the -2858.71 and add back 11,612.55 = \$8753.84. so next if you took off the theatre rental of \$8,000 we are at \$753. **Gaming Revenue** = 6819-5262 = 1557 1000 programs are around \$700. **Concession:** 10,367 revenue -3530 supplies -1165 liquor -6195 SEP license = -523 loss. **Motion to accept the Vagabond Players Theatrical Society Balance Sheet and Income Statement dated December 31, 2023 as prepared by Deborah Tom and authorization to file the annual Charity Report M/S/C**
- **GST Rebates** have been filed for Jan 1 to June 30 2023 and July 1 to December 31, 2023. Total rebate is \$5876.94.
- **Gaming Report** for February has been filed. Gaming Permit for next production has been applied for.
- **Special Event Permit** Liquor Licenses have been obtained for all 3 weeks.
- **Bernie Legge Theater Lease renewal** – Attached is an Annual report based on the 2022/2023 Season as prepared by Valerie, Cindy and myself. The Massey Theatre's Annual report was used as an example. **Motion to approve the Annual Report for Vagabond Players Season 2022/2032 to present to the City of New Westminster. M/S/C**

Finances - Ongoing:

- **Primary Liquor License:** Provided Gail and Val the Directors documents to complete.
- **Budget 2024/2025** –Deb Tom and Cindy Dean will begin work on the Budget late April in preparation to have it ready for the AGM.

PLAY ON BUDGET	\$ 10,000.00
5100 Production Costs - SPACE RENTAL?	\$ 50.00
5101 SHOP SUPPLIES	\$ 400.00
5205 TICKET FEES AUDIENCE VIEW	\$ 1,800.00
5210 ROYALTY & SCRIPS	\$ 2,500.00
5215 HONORARIUMS & FEES	\$ 1,000.00
5220 HOSPITALITY CAST & CREW	\$ 650.00
5225 SET BUILD, DEC & PROPS	\$ 1,000.00
5226 PROPS	\$ 300.00
5230 COSTUME, HAIR & MAKEUP	\$ 1,200.00
5235 TECH & SPECIALS	\$ 200.00
5240 MISC. PROD COST - Program/Lobby	\$ 800.00
5240 MISC. PROD COST PHOTOGRAPHY	\$ 100.00