

Vagabond Players Meeting
Vagabond Players Executive Meeting Minutes
Bernie Legge Theatre
7:00 PM March 11, 2024

Executives Present: Warren Johnson, Lindsey Munson, George Edwards, Scott MacDonald, Deb Tom, Cynthia Dean, Lindsay MacIntosh

Regrets: Gail Craft, Valerie Lawler

Members present: Adam attended meeting.

Recorded by: Cynthia Dean

Meeting called to order at 7:00 pm

1) Reading and Approval of Minutes:

MOTION: To waive the reading of and to approve the February 12, 2024 General Meeting Minutes. **CARRIED**

- 2) Special Presentation: Alice Woodbury and Suzanne Biel
 - a. Cancelled
- 3) Presentation by Adam on behalf of Playreading Committee.
 - a. Committee is recommending Tick Tick Boom be placed in the December time slot for the 24/25 season.
 - b. There was a discussion regarding whether or not the committee should be in charge of finding directors for the plays recommended. Based on previous discussions with the committee, it was their understanding that it was not their responsibility to find the directors. Adam agreed that he could do this, but that it is not the normal process. Emails after the meeting from George/Deb pointed out that this change to the committee mandate was never approved. Given that after COVID, the makeup of our membership has changed and we need to think about the best way to support the Playreading Committee.
 - c. Adam will need a small budget for posting ads looking for directors. Approved by the board.
 - d. Adam advised that the committee is considering Men Express Their Feelings for the 25/26 season.
 - e. Committee will put forward 7 plays for consideration for the 24/25 season.

- f. Adam mentioned that a person on the committee is willing to man a Vagabond Players information booth at the New West farmers market, but that the table would need to be obtained by someone on the Board. There is no cost.
- g. It was agreed that a survey would be sent to our patrons to help clarify the types of plays the community is interested in.

4) Executive Report

- a. **Lindsey** – Just Pros will increase their membership to pay annual \$15 Vagabond Membership.
- b. **Treasurer's Report** – Financials were emailed to Board on March 11th.
 - i. **Motion:** Deb to present financials to Membership. Seconded by George. **CARRIED.**
- c. **Shop** – New miter saw has been purchased. Will need to get more lumber inventory. Can the cost of this be allocated to plays over more than one season as the lumber will be used to build new flats. Table saw is going to be replaced, but will cost more than the budgeted amount as it was deemed important to purchase the saw with the best safety features. **Motion:** Increase budget by \$1,000. Scott – seconded. **CARRIED**
- d. **Tech** – Scott has been organizing the booth and created a set of instructions to be posted in the booth.
- e. **Production** – Marvelous Wonderettes financials sent out. Play On- mentorship program in place. Who is the lighting designer. Miles need to follow up with Scott.
- f. **Front of House** – Volunteer sheet will go live next week for Play On.
- g. **Membership** – we have 70 current members

5) Director's Contract Review – change the word fee to honorarium. Need to clarify what happens when a play is cancelled.

6) **Motion:** – Form a committee to review policies & procedures and update as appropriate.

- a. Seconded by Lindsey. 1 Abstain – **CARRIED.**
- b. Create a 'Job Description Committee'.

7) Summer Projects

- a. New flats – Warren & George
- b. Hang legs – Scott

8) Lease Information

- a. George making an inventory list of assets with estimated replacement values.

9) New Business

- a. Discussed having another Volunteer Appreciation Picnic as part of the Annual AGM. Following the AGM at the theatre, lunch would be served. Suggested date is June 23rd – will present idea to members at March 18th meeting. **Motion:** provide \$25 Starbucks card for 23/24 season volunteers in appreciation for their hard work. Seconded by - Lindsey. **CARRIED**
- b. Lindsey – remind members that board elections are coming up.

Move to Adjourn – Deb. Seconded by Lindsey. **CARRIED**

Next General Meeting: March 18th 2024 7:00pm

Next Executive Meeting: April 8th 7:00pm